

Unit 1 The toolbox 6

- 1 What you can do with the tools in your toolbox 7
- 2 Working with a plane 8
- 3 Confusing words 8
- 4 Grammar: Simple present 9
- 5 Safety first 9



Unit 2 Adam's Wood Shop 10

- 1 Where to find things 11
- 2 A visitor to the company 12
- 3 Welcoming the visitor 13
- 4 Grammar: Questions (part I) 13



Unit 3 Basics and accessories 14

- 1 The joiner's workbench 15
- 2 Ordering fittings 16
- 3 Grammar: Imperative 17
- 4 Safety first 17

Unit 4 Measuring and marking 18

- 1 Measuring 19
- 2 Confusing words 19
- 3 Marking 20
- 4 Units of measure 20
- 5 Grammar: Questions (part II) 21
- 6 Measuring correctly? Not for me! 21



Unit 5 Power tools 22

- 1 Usefulness of power tools 23
- 2 Rules for using tools 24
- 3 Warranty 24
- 4 Grammar: Simple past 25



Unit 6 Joining wood 26

- 1 Nails and screws 27
- 2 Joining with glue 27
- 3 Halved joints 28
- 4 Two more complicated joints 29
- 5 Grammar: Comparison of adjectives 29

Unit 7 The finishing touch 30

- 1 What did I do wrong? 31
- 2 Sandpaper – a closer look 31
- 3 The right method of sanding by hand 32
- 4 Finishing 33
- 5 Confusing words 33
- 6 Grammar: The passive (part I) 33



Unit 8 Back to the roots 34

- 1 The sawmill 35
- 2 Different kinds of wood 36
- 3 Grammar: The passive (part II) 37
- 4 Man-made danger 37
- 5 Safety first 37



Unit 9 Dealing with customers 38

- 1 On the phone: An enquiry 39
- 2 Writing a business letter 40
- 3 On the phone: A complaint 41
- 4 Grammar: *Going to*-future and *will*-future 41
- 5 A maze word puzzle 41



Unit 10 Applying for a job 42

- 1 The letter of application 43
- 2 Your personal CV 44
- 3 A job interview 44
- 4 Presenting the company 45
- 5 Grammar: *If*-sentences 46
- 6 Confusing words 46



KMK-Prüfungsvorbereitung 47

Anhang 52

- Hörverstehenstexte 52
- Unregelmäßige Verben 59
- Alphabetische Wortliste 60
- Fachwortschatz Deutsch – Englisch 67
- Umrechnungstabelle 70
- Mathematische Begriffe und Symbole 70
- Buchstabieralphabet (GB) 70
- Landkarte GB 71
- Quellenverzeichnis 72