

Selective grammar refresher 6

- A Excuse me. Do you speak English?
- B Have you got a mobile?
- C At an airport
- D We work at the airport

UNIT 1 ▶ A day in my life 20

FOCUS AND PRACTICE Simple present, adverbs of frequency

LISTENING AND READING Young Europe; A day in the life of a personal trainer

SKILLS Tips for learning vocabulary

VIDEO LOUNGE Where do you work?

GATEWAY TO WORK The A-Z of jobs

UNIT 2 ▶ Stay in touch 30

FOCUS AND PRACTICE Simple present, present continuous

LISTENING AND READING Do U want to meet us 4 a coke?; A questionnaire

SKILLS Mediation – The thumb generation

GATEWAY TO WORK Telephoning – booking a hotel room



UNIT 3 ▶ What's your favourite food? 40

FOCUS AND PRACTICE Comparison of adjectives

LISTENING AND READING Is fast food bad for you?; Comparing restaurants

SKILLS Using an online dictionary

VIDEO LOUNGE Food habits

GATEWAY TO WORK Looking after visitors to a company (canteen)

UNIT 4 ▶ Famous people 50

FOCUS AND PRACTICE Simple past

LISTENING AND READING One of the richest women in the world; The biography of a famous woman

SKILLS Making appointments

GATEWAY TO WORK Working in an office: office vocabulary, taking notes



UNIT 5 ▶ Where I live 60

FOCUS AND PRACTICE Present perfect with since/for

LISTENING AND READING G'day to you all back home; Road trains

SKILLS Describing pictures

VIDEO LOUNGE Australia's Northern Territory

GATEWAY TO WORK Giving directions

UNIT 6 ▶ Have you ever...? 70

FOCUS AND PRACTICE Present perfect / simple past

LISTENING AND READING Travelling to different continents; Taking part in a movie

SKILLS Mediation – London Adventures

GATEWAY TO WORK Telephoning

UNIT 7 ▶ The internet 80

FOCUS AND PRACTICE Adjectives / adverbs, can / could

LISTENING AND READING Social networking; Shopping online

SKILLS Writing a summary

VIDEO LOUNGE Julie's journey

GATEWAY TO WORK A company website / e-commerce

UNIT 8 ▶ Career plans 90

FOCUS AND PRACTICE Going to / will

LISTENING AND READING Career tips; Future plans

SKILLS Small talk

GATEWAY TO WORK Culture tips

UNIT 9 ▶ Love at first sight 100

FOCUS AND PRACTICE Past continuous

LISTENING AND READING Dancing in the Rain; A holiday in Berlin

SKILLS A visitor from New York

GATEWAY TO WORK Welcoming visitors

AT WORK Parts of the body, a primary school

UNIT 10 Living together 112

FOCUS AND PRACTICE Relative clauses
LISTENING AND READING Moving to Britain; Between two worlds
SKILLS Being polite
VIDEO LOUNGE Leicester: a multi-ethnic city
GATEWAY TO WORK Explaining a bar chart
AT WORK Dimensions

UNIT 11 Success stories 124

FOCUS AND PRACTICE Verb + -ing or infinitive, past perfect
LISTENING AND READING Successful people who failed at first; What is success?
SKILLS Asking for information
GATEWAY TO WORK Emails
AT WORK Understanding a recipe

UNIT 12 Destination Canada 136

FOCUS AND PRACTICE Conditional 1 and 2
LISTENING AND READING Interesting facts about Canada; The Canadian
SKILLS Writing a comment on a blog
VIDEO LOUNGE Global warming in Canada
GATEWAY TO WORK Travel enquiries
AT WORK Car parts, servicing a car



UNIT 13 Unbelievable! 148

FOCUS AND PRACTICE Conditional 3
LISTENING AND READING Accidental inventions; Strange news stories
SKILLS Mediation – some tips
GATEWAY TO WORK Telephone messages
AT WORK Business letters

UNIT 14 What on earth are we doing? 160

FOCUS AND PRACTICE Passive
LISTENING AND READING Energy from the wind; Carbon footprints
SKILLS Eco-friendly shopping
VIDEO LOUNGE Saving energy in California
GATEWAY TO WORK Departments in a company
AT WORK Saving energy



UNIT 15 Talking about sport 172

FOCUS AND PRACTICE Reported speech
LISTENING AND READING Drugs in sports; Interview with a sportswoman
SKILLS Making a mind-map
GATEWAY TO WORK Writing a CV
AT WORK Technik: safety at work

UNIT 16 Working abroad 184

FOCUS AND PRACTICE Shortened relative clauses
LISTENING AND READING A year in New Zealand; Dieter's year in New Zealand
SKILLS Preparing for an interview
VIDEO LOUNGE A tour leader
GATEWAY TO WORK A letter of application
AT WORK A job interview

Anhang 196

10 Tipps zum Englisch lernen
Partner files
Grammar summary
Grundwortschatz
Unitbegleitendes Wörterverzeichnis
Alphabetisches Wörterverzeichnis
Abbildungsnachweis