

Selective grammar refresher 6

- A Excuse me. Do you speak English?
- B Have you got a mobile?
- C At an airport
- D We work at the airport

UNIT 1 ▶ A day in my life 20

FOCUS AND PRACTICE Simple present, adverbs of frequency

LISTENING AND READING Young Europe; A day in the life of a personal trainer

SKILLS Tips for learning vocabulary

VIDEO LOUNGE Where do you work?

GATEWAY TO WORK The A-Z of jobs

UNIT 2 ▶ Stay in touch! 30

FOCUS AND PRACTICE Simple present, present continuous

LISTENING AND READING Do U want to meet us 4 a coke?; A questionnaire

SKILLS Mediation – The thumb generation

GATEWAY TO WORK Telephoning – booking a hotel room



UNIT 3 ▶ What's your favourite food? 40

FOCUS AND PRACTICE Comparison of adjectives

LISTENING AND READING Is fast food bad for you?; Comparing restaurants

SKILLS Using an online dictionary

VIDEO LOUNGE Food habits

GATEWAY TO WORK Looking after visitors to a company (canteen)

UNIT 4 ▶ Famous people 50

FOCUS AND PRACTICE Simple past

LISTENING AND READING One of the richest women in the world; The biography of a famous woman

SKILLS Making appointments

GATEWAY TO WORK Working in an office: office vocabulary, taking notes



UNIT 5 ▶ Where I live 60

FOCUS AND PRACTICE Present perfect with since/for

LISTENING AND READING G'day to you all back home; Road trains

SKILLS Describing pictures

VIDEO LOUNGE Australia's Northern Territory

GATEWAY TO WORK Giving directions

UNIT 6 ▶ Have you ever...? 70

FOCUS AND PRACTICE Present perfect / simple past

LISTENING AND READING Travelling to different continents; Taking part in a movie

SKILLS Mediation – London Adventures

GATEWAY TO WORK Telephoning

UNIT 7 ▶ The internet 80

FOCUS AND PRACTICE Adjectives / adverbs, can / could

LISTENING AND READING Social networking; Shopping online

SKILLS Writing a summary

VIDEO LOUNGE Julie's journey

GATEWAY TO WORK A company website / e-commerce

UNIT 8 ▶ Career plans 90

FOCUS AND PRACTICE Going to / will

LISTENING AND READING Career tips; Future plans

SKILLS Small talk

GATEWAY TO WORK Culture tips

UNIT 9 ▶ Love at first sight 100

FOCUS AND PRACTICE Past continuous

LISTENING AND READING Dancing in the Rain; A holiday in Berlin

SKILLS A visitor from New York

GATEWAY TO WORK Welcoming visitors

AT WORK Parts of the body, a primary school

EXAM PRACTICE Leseverstehen, Sprache und Kommunikation, Schreiben

UNIT 10 Living together 114

FOCUS AND PRACTICE Relative clauses

LISTENING AND READING Moving to Britain;
Between two worlds

SKILLS Being polite

VIDEO LOUNGE Leicester: a multi-ethnic city

GATEWAY TO WORK Explaining a bar chart

AT WORK Dimensions

EXAM PRACTICE Leseverstehen, Hörverstehen,
Schreiben

UNIT 11 Success stories 128

FOCUS AND PRACTICE Verb + -ing or infinitive,
past perfect

LISTENING AND READING Successful people
who failed at first; What is success?

SKILLS Asking for information

GATEWAY TO WORK Emails

AT WORK Understanding a recipe

EXAM PRACTICE Leseverstehen, Sprache und
Kommunikation, Schreiben

UNIT 12 Destination Canada 142

FOCUS AND PRACTICE Conditional 1 and 2

LISTENING AND READING Interesting facts
about Canada; The Canadian

SKILLS Writing a comment on a blog

VIDEO LOUNGE Global warming in Canada

GATEWAY TO WORK Travel enquiries

AT WORK Car parts, servicing a car

EXAM PRACTICE Leseverstehen, Hörverstehen,
Schreiben



UNIT 13 Unbelievable! 156

FOCUS AND PRACTICE Conditional 3

LISTENING AND READING Accidental inventions;
Strange news stories

SKILLS Mediation – some tips

GATEWAY TO WORK Telephone messages

AT WORK Business letters

EXAM PRACTICE Leseverstehen, Sprache und
Kommunikation, Schreiben

UNIT 14 What on earth are we doing? 170

FOCUS AND PRACTICE Passive

LISTENING AND READING Energy from the wind;
Carbon footprints

SKILLS Eco-friendly shopping

VIDEO LOUNGE Saving energy in California

GATEWAY TO WORK Departments in a company

AT WORK Saving energy

EXAM PRACTICE Leseverstehen, Hörverstehen,
Schreiben



UNIT 15 Talking about sport 184

FOCUS AND PRACTICE Reported speech

LISTENING AND READING Drugs in sports;
Interview with a sportswoman

SKILLS Making a mind-map

GATEWAY TO WORK Writing a CV

AT WORK Technik: safety at work

EXAM PRACTICE Leseverstehen, Sprache und
Kommunikation, Schreiben

UNIT 16 Working abroad 198

FOCUS AND PRACTICE Shortened relative
clauses

LISTENING AND READING A year in New
Zealand; Dieter's year in New Zealand

SKILLS Preparing for an interview

VIDEO LOUNGE A tour leader

GATEWAY TO WORK A letter of application

AT WORK A job interview

EXAM PRACTICE Leseverstehen, Hörverstehen,
Schreiben

Anhang 212

10 Tipps zum Englisch lernen

Partner files

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Grundwortschatz

Unitbegleitendes Wörterverzeichnis

Alphabetisches Wörterverzeichnis

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