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BUSINESS FOCUS	SIMULATION	REVIEW (Pauline's Problems)	PERSONAL DATA BANK
small talk	cocktail party		
checking information	finding the way		
successful meetings	meeting 1 – finding a solution		
meeting skills	meeting 2 – spending money		
email etiquette	organising a conference		
car rental	planning a business trip		
successful presenters	presentation 1		
telling jokes	job negotiation		
oral reports	report recommendations		
creativity and brainstorming	presentation 2 – reorganisation		

Pelleas Business Hotels Inc. is a US-based hotel chain with hotels all over the world. These are some of the employees involved with the company.

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